



Board of Zoning Appeals Minutes December 17, 2024

Members Present: Andrew Karas Vice Chair
Richard Fiden
Katrina Freier
Tony Axsom

Member Not Present: John Wells, Chair

Staff Members Present: Madison Workman, Zoning Administrator

I. Call to Order

Mr. Karas called the meeting to order at 6:00 PM and read the opening remarks.

II. FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum

Ms. Workman read the FOIA statement, conducted roll call, and established a quorum for the record.

III. Minutes of the Board of Zoning Appeals

Mr. Karas asked for a motion regarding the minutes from October 29th, 2024.

ACTION- Mr. Fiden made a motion to approve the minutes with Mrs. Freier's proposed changes. Mrs. Freier seconded the motion. All in Favor (4-0). Motion carries. No members abstained or voted against the motion. Staff updated the minutes to reflect these approved changes.

Mr. Karas asked for a motion regarding the minutes from November 26th, 2024.

ACTION- Mrs. Freier made a motion to approve the minutes as submitted. Mr. Axsom seconded the motion. All in Favor (4-0). Motion carries. No members abstained or voted against the motion.

IV. New Business

Mr. Karas opened the Business Meeting for the following item:

A. Discussion and possible action pertaining to the Chair and Vice Chair positions.

ACTION- Mrs. Freier made a motion to select Tony Axsom as the Chair for the Board of Zoning Appeals for the 2025 calendar year. Mr. Karas seconded the motion. The motion passed with a vote of 4-0. No members abstained or voted against the motion.

ACTION- Mrs. Freier made a motion to select Andrew Karas as the Vice Chair for the Board of Zoning Appeals for the 2025 calendar year. Mr. Fiden seconded the motion. The motion passed with a vote of 4-0. No members abstained or voted against the motion.

B. Discussion and possible action pertaining to the 2025 Board of Zoning Appeals Meeting Calendar.

Staff gave a brief overview of the proposed schedule for the 2025 Calendar.

ACTION- Mrs. Freier made a motion to approve the 2025 Board of Zoning Appeals Meeting Calendar. Mr. Karas seconded the motion. The motion passed with a vote of 4-0. No members abstained or voted against the motion.

V. Other Business

Planning staff gave the Board information regarding some department changes in 2025.

VI. Adjourn

There being no other business to discuss, Mrs. Freier made a motion to adjourn. Mr. Fiden seconded the motion. All in Favor. The meeting was adjourned at 6:25 p.m.